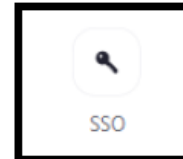
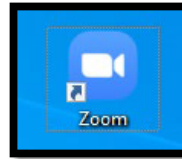
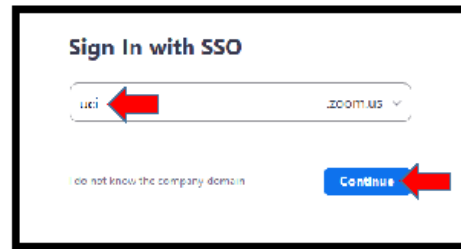


How to record to Zoom's Cloud

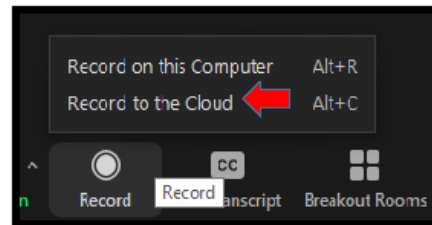
Open the Zoom shortcut located on the desktop, then click on the SSO icon located towards the bottom of the log in screen



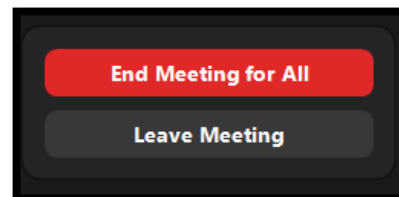
The domain should be uci.zoom.us and may require you to type uci if it is missing, click continue and sign in with your **UCInetID** credentials.



Start your Zoom session and click on the recording icon located towards the bottom of the Zoom window. Make sure to click on **Record to the Cloud**



To end the meeting and recording, click on **End Meeting for All**.

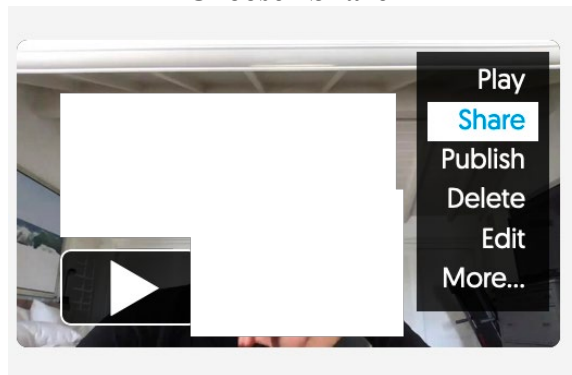


Share Your Recording

Log In to <https://uci.yuja.com/>

The screenshot shows the UCI Replay - YuJa website. The top navigation bar is blue and contains the UCI logo, the text "UCI Replay - YuJa", and links for "HOME" and "HELP". On the right side of the navigation bar, there is a "Login Using:" section with a dropdown menu set to "UCInetID" and a "Login" button. Below the navigation bar is a large video player area with the title "Researching Ocean Health..." and a view count of "0". The video player shows a vibrant underwater scene with various colorful fish swimming around a coral reef. Below the video player is a "See What's New" section featuring a horizontal carousel of five video thumbnails. The thumbnails are: 1. "UCI Giving Day 2017 - Thank You!" with a "MOUNTAIN ANTHILL" logo; 2. "Power of I - UC Irvine" showing a long library aisle; 3. "Match Day 2017 - UC Irvine" showing a large group of people; 4. "HyperXite Hyperloop - UC Irvine" showing a futuristic hyperloop track; and 5. "Doctoral Programs at U" showing a sunset over a landscape. Each thumbnail includes a timestamp of "3 years ago".

Choose "Share"



Search for “lawfast.” Make sure “Full Access” is selected. Double check the recipient is correct and click “Share” then “Save.”

✕

Share this resource

SHARE WITH

lawf|

Full Access ▾ Share

LawFast [Faculty Support at UCI Law]

WHO HAS ACCESS

Content not currently shared

Cancel Save

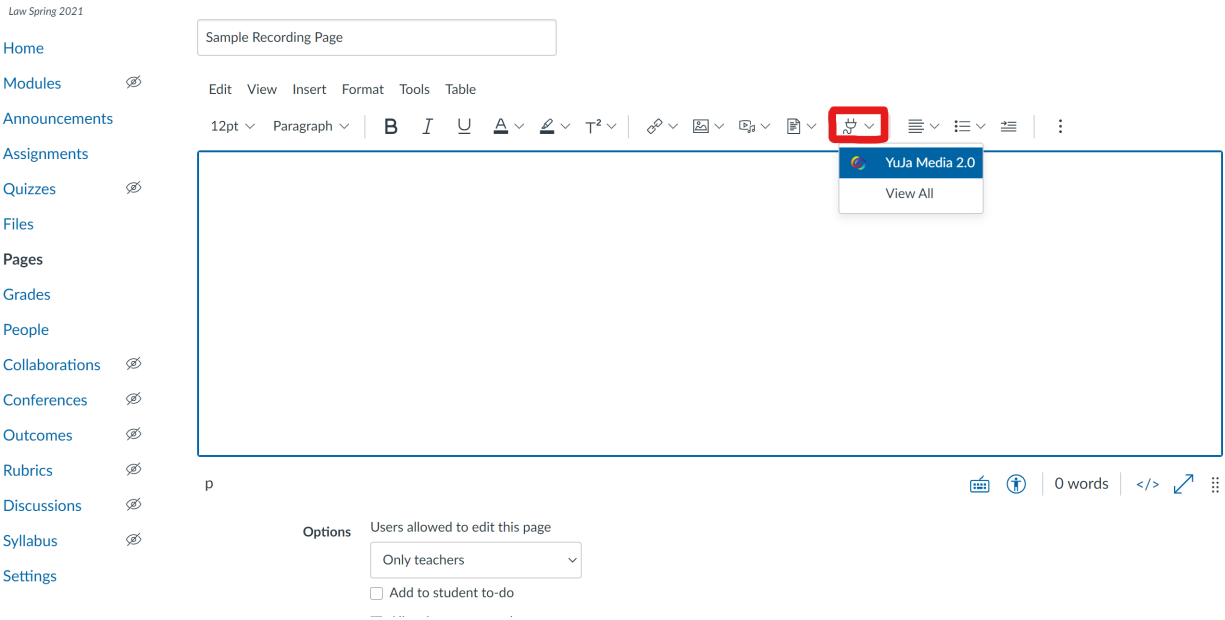


Once shared, your FA can carry out the rest of the process whether you are adding to Canvas or the Recording Request System. If you would like to add recordings to Canvas yourself, see the instructions on the next page.

To Add to Canvas:

You can add a YuJa recording in any Canvas space that includes a text editor (Pages, Assignments, Discussions, etc.). We recommend using Pages. Click the “Apps” button (it looks like a plug) and choose “YuJa Media 2.0.” A window will open that will allow you to choose which YuJa video you would like to add. Simply click the video and it will be added to your Canvas page. Save the page and publish it when you are ready to release the recording to students. You can include multiple recordings on one Page, create a new Page for each recording, or group them in whatever way you prefer.

You should use Canvas to post your class recordings if you would like to distribute your recordings to all students in your class without the need for them to request access to them.



To Add to the Class Recording Request System:

Follow the instructions to share the recording with the Faculty Support Team. Your Faculty Assistant will add the recording to the online system.

You should use the Class Recording Request system if you prefer students request access to individual recordings and/or if you intend to distribute recordings only to students who request them or who have an ADA accommodation.