

Information Technology Services

401 E. Peltason Avenue Suite 1000 | Irvine, California 92697 | 949 8241434 | help @law.uci.edu

## How to create polls in Zoom

This documentation illustrates how create polls for a Zoom session. You can create polls for Zoom meetings that are scheduled or in real time during a Zoom session as well.

To create a poll for a Zoom session that has already been scheduled, visit the following webpage <u>https://uci.zoom.us/signin</u> and sign in with your **UCInetID** credentials

Login with your UCInetID				
Example: ptanteater				
Password Forgot your password?				
Login				
Activate my UCInetID • Need help logging in? View recent account activity				

Click on the **Meetings** tab located on the left hand side. Then locate and click on the meeting you would like to create a poll for



Add

Scroll to the bottom of the page to locate the Polls section and click on **Add** 

You have not created any poll yet.

You can add the poll questions and designate the Poll format on the following window. You may add multiple questions and choose between **Single Choice** or **Multiple Choice** questions. Make sure to click **Save** when finished. Remember to click the **Anonymous** box if you would like to create an **Anonymous** poll

Iyp	e a Title here	
🗌 An	onymous? ⑦	
1.		
	Sample Question Here	
		235
	O Single Choice   Multiple Choice	
	Answer 1	
	Answer 2	



## Information Technology Services

**1** 

Participants

ılı

Polls

Chat

1

Share Scree

401 E. Peltason Avenue Suite 1000 | Irvine, California 92697 | 949 8241434 | help @law.uci.edu

(

Security

To start the poll during a Zoom session, join your Zoom session as host and click on the **Polls** icon located on the bottom of the Zoom window

Click on **Launch Poll** on the following screen to begin the poll



The following screen displays the poll results in real time. You can also choose to end the poll at your convenience by clicking on **End Polling** 

You can also choose to share the results of the poll after the poll has ended by click on **Share Results** on the following screen



Polls	-		×		
Polling 1: Our Poll!			Edit		
Polling is closed		0	voted		
1. Do you prefer Single Choice or Multiple Choice (Multiple choice)					
Single Choice is preferred		(0/	0) 0%		
Multiple Choice is preferred		(0/	0) 0%		
+					
Share Results Re-launch P	olling				