

## How to download a Zoom cloud recording

This document is to assist you on how to download any zoom recording that saved to the Zoom cloud. Please note these instructions only **apply** if you have Zoom Cloud recordings turned on.

Sign in to <u>https://uci.zoom.us/signin</u> with your UCInetID credentials.

Click on the **Recordings** tab on the left.



Find the recording you would like to download, click on the relevant recording under the **Topic** column.

Торіс	
UCI LAW Helpdesk's Personal Meeting Room	
UCI LAW Helpdesk's Personal Meeting Room	

On the following screen, click on the **Download** icon.





## Information Technology Services

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Based on your browser, you may see multiple pop up boxes asking to confirm the downloaded files. If prompted click on **Save**. It will prompt you for a location to save the file. Once selected, click on **OK**.

Opening Gim 20200	0619-170258_0CI-LAW-He_640x360.mp4
You have chosen t	o open:
📔 GMT202006	19-170258_UCI-LAW-He_640x360.mp4
which is: MP	4 file (3.0 MB)
from: https:/	/ssrweb.zoom.us
What should Fire	fox do with this file?
What should Fire Open with	fox do with this file? Movies & TV (default)
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What should Fire Open with Save File Do this auto	fox do with this file? Movies & TV (default) ~ matically for files like this from now on.