



### **OCWLA Student Representative Responsibilities:**

As a student representative to the Orange County Women Lawyers Association Board, your primary responsibility is to communicate with students at your law school regarding opportunities available through OCWLA. A student representative is typically responsible for the following:

- **Volunteer at OCWLA's major events.** Volunteer opportunities usually arise with check in, opportunity drawings, silent auctions, clean up, and to generally assist where needed.
- **Coordinate annual Toiletry Drive on your school's campus.** This can be done through a variety of organizations on campus. Additional drives may arise throughout the year, but generally the coordination of one to two drives is sufficient. You need to make sure you coordinate and get the approval of your school's administration.
- **Promote the Bar Stipend Awards.** OCWLA awards a Bar Stipend and a Diversity Bar Stipend award a year. Your assistance is needed in encouraging outstanding students to apply for these stipends.
- **Active with Law School Women's Organization.** Although not required, it is helpful if the representative is active in her law school women's organization for the purposes of accomplishing the goals above.

Additional optional opportunities include:

- **Attend the Monthly Board Meetings.** The representative is invited to attend the monthly board meetings to keep up to date with the happenings of the organization and to network with the organization's leaders. There is no charge to attend and lunch is usually provided.
- **Attend the Monthly MCLE Meetings.** OCWLA generally hosts a monthly meeting to offer MCLE credits to its members. There is a cost that is associated with attending the luncheons. Although the lunch programs may be offered at a reduced rate for law students to attend, student representatives often do not attend every luncheon but will attend when they are able to. The luncheons are a great way to meet and network with the membership which includes both attorneys and judges.

OCWLA is appreciative of its student representatives and offers opportunities to allow the student representative to contribute to the organization, as well as for the student representative to benefit from the resources the organization has to offer.